

Individual Member Decision Record



This form records an officer decision and is published in accordance with the Local Authorities (Executive Arrangements) (Meetings and Access to Information) (England) Regulations 2012 and the Openness of Local Government Bodies Regulations 2014.

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| Decision Maker: | Councillor Mark Crane, Leader of the Council |
| Lead Officer: | Janet Waggott, Chief Executive |
| Title of Decision: | Cancellation of Meetings due to Coronavirus (COVID-19) |
| Ward(s) Affected: | All |
| Type of Decision: | <input type="checkbox"/> Key decision <input type="checkbox"/> Non key decision discharging (or connected to the discharge of) an Executive function <input type="checkbox"/> Specific delegation from Council or Committee <input type="checkbox"/> Grant of permission / licence <input type="checkbox"/> Affecting the rights of an individual <input type="checkbox"/> Awarding a contract or incurring expenditure which materially affects the financial position of the Council <input checked="" type="checkbox"/> Decision under urgency |
| Details of decision: | To cancel all Member meetings until Friday 15 May 2020 and that consideration to be given to making decisions under the urgency process as outlined in the Council's constitution. |
| Reason for decision: | Government guidance issued in response to the Coronavirus (COVID-19) to avoid mass gatherings and for 'at risk' people to remain at home. |
| Alternative options considered and rejected: | Due to the guidance issued by the Government, having regular meetings would place people at risk. |

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| Member Interests: <i>(Name of any Member who has declared a conflict of interest in relation to the decision and details of any dispensation granted by the Head of Paid Service if appropriate)</i> | None. |
| Legal, Financial or other implications: | Decisions will be made through the urgency process as outlined in the Council's constitution. |
| Background papers: | None. |
| Contact details for further information: | Janet Waggott, Chief Executive |
| Signed: | <i>Signature redacted</i> Councillor Mark Crane, Leader of the Council |
| Date of Decision: | 23 March 2020 |